

St. Joseph School
2015-2016
New Student Registration Form

Registration for _____ School Date of Registration _____
 Date of entrance into new school _____ Grade Entering _____

Please Print

Name _____ Male _____ Female _____
 _____ Last Name First Name MI

Address _____ Phone () _____
 _____ Street

_____ Date of Birth _____
 _____ City/Town State Zip

School District _____ Registered Members of _____ Parish _____

Last School Attended _____ Grade _____

_____ School Street City/Town State Zip
 Child lives with _____ Relationship to child _____

Please Check:

Black (non Hispanic) _____ Asian/Pacific _____ Hispanic _____ White (non Hispanic) _____

Parent/Guardian (as you wish your name to appear on official communications)

M/M Dr. Mr. Mrs. Ms. _____
 _____ Last Name First Name MI

Mailing Address _____
 _____ Street City/Town Zip

Email Address _____

Telephone (home) _____ Mother (work) _____ Father (work) _____
 (cell) _____ (cell) _____

Medical Insurance Company _____ Policy # _____

Person to be contacted in case of an emergency if parent cannot be reached

Name _____ Relationship _____
 Address _____ Telephone _____
 _____ Street City/Town Zip

Baptism: Date _____ Church _____ Location _____
 First Communion: Date _____ Church _____ Location _____
 First Penance: Date _____ Church _____ Location _____
 Confirmation: Date _____ Church _____ Location _____

School Verification – (for office use only)

Registration fee paid \$ _____ Date _____ Check # _____ Cash _____
 Amount

Family/Parish Commitment Form submitted: Date _____ Birth Certificate _____

Tuition Subsidy Form submitted: (Y/N) _____ Immunization Record _____ Bus _____

<h2 style="margin: 0;">FAMILY INFORMATION</h2>
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	Father	Mother Maiden Name _____	Parent Substitute Relationship _____
First Name			
Last Name			
MI			
Street Address			
City/Town			
State/Zip			
Birthplace			
Date of Birth			
Social Security #			
Religion			
Citizenship(Country)			
Education Last Grade Completed			
Occupation			
Place of Business Address			
Other Languages spoken in home			
Marital Status			

Other children in the family			
Last Name	First Name	Date of Birth	School

Financial Information for the 2015-2016 School Year

Tuition K – 8

# of children	Rate
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Parish	
1	\$3400.00
2	\$4900.00
3	\$5900.00
4+	Additional \$400 per child
Independent	
1	\$3900.00
2	\$5635.00
3	\$6790.00
4+	Additional \$475 per child

Tuition:

- Tuition is paid through the FACTS Tuition Management System
- At least one payment must be received before the first day of school.
- Families who are two months delinquent may be asked to leave the school unless other arrangements are made.
- Tuition must be paid in full by May 15th.
- If you are behind on tuition, final report cards will not be sent in June, and records of students will not be transferred to other schools, until tuition is paid in full.
- If all reasonable means have been used to collect unpaid tuition, accounts will be given to our attorney for collection.

Volunteer Time:

- To help make up the difference in the actual cost of educating a child and the amount of tuition collected, the school established a volunteer system.
- To help insure the success of our necessary fundraising program we ask families to accumulate volunteer time throughout the school year.
- Volunteer time is recorded by: (1) working on events connected with fundraising, or (2) by selling fundraising items.
- Volunteer time cannot be substituted for tuition.

- I understand that at least one month of tuition must be paid by the first day of school, September, 2015.
- I understand that I am responsible for paying all tuition by **May 15, 2016**.
- I understand that final grades and records will not be available until all tuition is paid.
- I understand that failure to pay all tuition may result in the matter being forwarded to the school's attorney for collection.
- I understand that this re-registration will be complete only when tuition for the current – 2014-2015 school year is paid.

Tuition Payment Plan:

1. Our monthly tuition payments are collected by FACTS Tuition Management, which allows parents to use a credit card, check or automatic withdrawals. This is set up through the Business Office and payments may be made monthly on the 5th or 15th of each month, August to May.
2. The FACTS Tuition Management enrollment fee is \$-0- for payment in full, \$10.00 for two payments, August and January or a \$43.00 fee for tuition payments made over 10 months.
3. For the 2015-2016 school year the credit card usage fee through FACTS is 2.5%. If for some reason you cannot make a payment due date you need to contact the Business Office to avoid late charges.

Signature _____

(financially responsible person)

Relationship to student if not parent _____